

CONFIDENTIAL

LN-10-158

Approved For Release 2001/11/01 : CIA-RDP78-05054A000100100075-5

Draft of Vacancy Notice for Headquarters Jobs

1. The following is a listing of those positions in the Headquarters area which will need to be filled this year. The listing is being furnished to our careerists overseas. The S Panel will be considering candidates in March for each of them. Once again, I would like to emphasize that vacancies will be filled by those considered best qualified and not necessarily by those who volunteer.

2. It may be interesting to note that these vacancy notices have been an effective tool in selecting candidates for calendar year 1975 rotational overseas assignments. To date, 11 of the 18 careerists who have been selected, nominated, and accepted, specifically requested assignments to those stations.

25X1A 3. Anyone interested in being considered for any of the listed assignments should advise [REDACTED] OL/P&TS, extension 2657, no later than 12 March 1975.

Michael J. Malanick
DIRECTOR OF LOGISTICS

25X1A

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TO ASD 25 Feb 75
Return to hold
OK / Reg for
LAW

UNCLASSIFIED CONFIDENTIAL SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Debbie	21 FEB 1975	<i>DAW</i>
2	OL/Reg		
3			
4	Wendy	21 FEB 1975	<i>W.P.</i>
5			
6			

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

To 4: Was this set up in memo form last time? What is classification? If it was a memo, then we need to add att to bottom of memo. Did you check to make sure the grades are correct on the att?

deb

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
OL/P&TS 1201 Ames 2657	2-21